



Driver & Vehicle
Licensing
Agency

DVLA - Enforcement Centre
SWANSEA ENFORCEMENT CENTRE
D12, DVLA
LONGVIEW ROAD
SWANSEA
SA991AH
Telephone: 0300 7906813
Office Hours: Mon to Fri 9 - 5

Date: 16/07/2014

Late Licensing Penalty:

Dear MISS

Thank you for your response in respect of the Late Licensing Penalty issued to you for failing to relicense your vehicle as required¹.

It is the Registered Keeper's responsibility to ensure that if a vehicle is used/kept on the road, it is licensed at all times. You have stated that you did not have the documents required to relicense your vehicle on **01/05/2014**. If a Registered Keeper is unable to license a vehicle, it must be kept off the public road and a Statutory Off Road Notification (SORN) made. DVLA did not receive a SORN for your vehicle at the required time.

Consequently, you remain liable for the £80 Late Licensing Penalty. Only payments received by 02/08/2014 are at the reduced rate of £40. Furthermore, the arrears of duty remain outstanding.

If you wish to pay by debit/credit card please phone the above number. Please note this line is for payment only and you will not be able to discuss your case. Alternatively, payment can be accepted by cheque or postal order made payable to DVLA. This payment should be returned with a copy of this letter, with the vehicle registration number written on the back. Instalments cannot be accepted. If payment is not received, further enforcement action will be taken, as matters cannot remain unresolved.

We believe that the decision we have made in your case is correct and appropriate. However, if you feel that there is further mitigating information that we have not taken into account, you can request a Dispute Form (V991). To request a Dispute form either ring us on the above number or write to the above address, quoting the vehicle registration number. This will be sent within one day of receipt of your request. Please note that simply disagreeing with our decision would not be sufficient cause to enter the dispute process

Yours sincerely

Enforcement Officer
On behalf of the Secretary of State for Transport
Sent unsigned

¹ As stated in Section 7A of Vehicle Excise and Registration Act 1994 (as amended).



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